Subscribing to the APCG Listserv

About the listserv: The APCG's listserv is hosted and maintained by Sacramento State with the address of APCG-L@listserv.csus.edu. The software that manages the list is called LISTSERV 17 from L-Soft.

To subscribe to the list, follow these steps:

1. From the email address you wish to receive emails at, open a new message and remove anything automatically added to the body like a signature
2. In the To: field, type LISTSERV@LISTSERV.CSUS.EDU
3. Leave the subject blank
4. In the body, copy the text from the box below exactly as written, replacing FIRST and LAST with your first and last name:

> subscribe APCG-L FIRST LAST

5. Send the email. You will get a confirmation from the system that you have been added.

Accessing the archives and changing your settings: You may access an archive of sent messages and adjust your settings by going to https://listserv.csus.edu

1. You will need to register an account using the email address you subscribed with.
2. You will be asked to create a username and password. These credentials only apply to lists managed at Sac State.
3. Once registered you can change how you receive emails (i.e. by switching to a digest) and change other settings.

For additional assistance:

✓ Contact the list moderator, Patrick Oberle patrick.oberle@csus.edu
✓ Consult the Sac State knowledge base for Listserv: https://csus.service-now.com/service?sys_kb_id=b346daefdb9914109370eae51b96194e&id=kb_article_view&syspa rm_rank=2&sysparm_tsqueryId=4acc3aa64797cd90a8dc2544846d4377